

Guidelines to Authors

About:

GJMT is open access, multidisciplinary journal published by GNA University, Phagwara, Punjab, India. The journal provides an intellectual platform to academicians, research scholars and students to showcase their knowledge and share their wisdom in the form of innovative research. Thus, adding value for the development of the society at large.

Scope:

GJMT is an open access, multidisciplinary journal publishing the peer-reviewed research in the areas of Management (*Business Studies, Hotel Management and Tourism, Sports Management, Education and Education Management, Liberal and Performing Arts*) and Engineering, Science and Technology (*Engineering, Computer Sciences, Design and Production, Natural Sciences, Health and Allied Sciences*). There is no publication fee.

Review Process:

GJMT adheres to the blind review process where the identity of the author to reviewer and vice versa is not disclosed.

Types of Manuscripts:

GJMT invites manuscripts in the form of original research papers, review articles, case study and book reviews.

Instructions to Author:

The Journal accepts unpublished, innovative and original research outcomes in English only. The author must declare that this work is not being considered for publication elsewhere through the enclosed Author Declaration and Copyright Transfer Form. All the manuscripts are subject to be review by the reviewer and/or editorial board.

It is highly recommended that the manuscript must have a proofreading before submission i.e. grammar and spelling check. The discrepancy in the same may result in delay or rejection of the manuscript.

Note: The Editorial Board considers any concern raised against any article in process or published and shall take appropriate actions if any misconduct is being found.

Manuscript Preparation:

Author Guidelines for the Preparation of Contributions to GNA Journal

Title

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Abstract. The abstract is a mandatory element that should summarize the contents of the paper and should contain at least 70 and at most 150 words. Abstract and keywords are freely available in SpringerLink. 9 point font size should be used in the abstract and keywords. No academic titles or descriptions of academic positions should be included in the addresses. Either this information should be omitted altogether (preferably), or it should be included in a footnote at the end of the first page. Information of this nature, given in the addresses, will be deleted by our typesetters. The abstract must be of 200-300 words.

Keywords: We would like to encourage you to list your keywords here. They should be separated by commas. Keywords (except the first one) start with small letters and the last one ends with a dot. The keywords should have 5-6 keywords

1 Introduction

Introduction, Materials and Methods, Results, Discussion or Results, and Discussion, Acknowledgements, References Figure, and Tables should be appropriately included in the text and should be numbered.

Your contribution should be prepared in Microsoft Word.

2 Preparation of Your Paper

2.1 Structuring Your Paper

Affiliations. The affiliated institutions are to be listed directly below the names of the authors. Multiple affiliations should be marked with superscript arabic numbers, and they should each start on a new line as shown in this document. In addition to the name of your affiliation, we would ask you to give the town and the country in which it is situated. Do not include the entire postal address. E-mail addresses should start on a new line and should be grouped per affiliation.

Headings. Headings should be capitalized (i.e., nouns, verbs, and all other words except articles, prepositions, and conjunctions should be set with an initial capital) and should, with the exception of the title, be aligned to the left. Only the first two levels of section headings should be numbered, as shown in Table I. The respective font sizes are also given in Table I. Kindly refrain from using "O" when numbering your section headings.

Table 1. Font sizes of headings. Table captions should always be positioned *above* the tables.

Heading level	Example	Font size and style
Title (centered)	GNA Journals	14 point, bold
1- level heading	1 Introduction	12 point, bold
2- level heading	2.1 Area Printing	10 point, unbold
3- level heading	Heading in Bold. Text follows	10 point, unbold
4- level heading	<i>Lowest Level Heading.</i> Text follows	10 point, italic

Words joined by a hyphen are subject to a special rule. If the first word can stand alone, the second word should be capitalized.

Here are some examples of headings: "Criteria to Disprove Context-Freeness of Collage Languages". "On Correcting the Intrusion of Tracing Non-deterministic Programs by Software", "A User-Friendly and Extendable Data Distribution System", "Multi-flip Networks: Parallelizing GenSAT", "Self-determinations of Man".

Lemmas, Propositions, and Theorems. The numbers accorded to lemmas, propositions, and theorems, etc. should appear in consecutive order, starting with Lemma I. Please do not include section counters in the numbering like "Theorem I. I".

2.2 Page Numbering and Running Heads

There is no need to include page numbers or running heads; this will be done at our end. If your paper title is too long to serve as a running head, it will be shortened. Your suggestion as to how to shorten it would be most welcome.

2.3 Figures and Tables

It is essential that all illustrations are as clear and as legible as possible. Vector graphics - instead of rasterized images - should be used for diagrams and schemas whenever possible. Please check that the lines in line drawings are not interrupted and have a constant width. Grids and details within the figures must be clearly legible and may not be written one on top of the other. Line drawings are to have a resolution of at least 800 dpi (preferably 1200 dpi). The lettering in figures should not use font sizes smaller than 6 pt (~ 2 mm character height). Figures are to be numbered and to have a caption which should always be positioned *under* the figures, in contrast to the caption belonging to a table, which should always appear *above* the table.

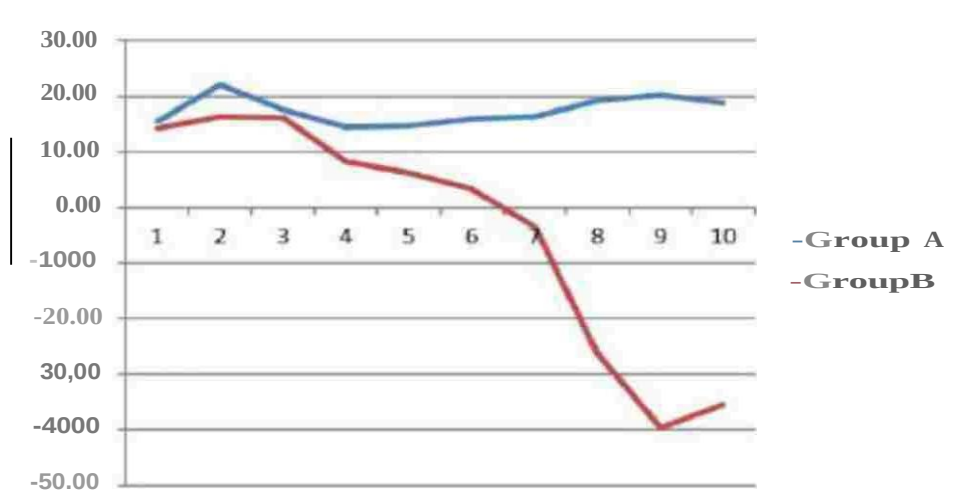


Figure 1: The relationship between Net Working Capital to Total Tangible Assets(%)

Table 4: Results of Income Ratios

Ratio	Mean Value		Mean Difference	t-value	Table Value	Result
	Failed	Non-failed				
NI/TIA	-7.04	4.55	11.59	5.641	2.04	Significant
NI/TNW	-26.32	7.23	33.55	3.156	2.04	Significant
EBITf/TA	-0.63	11.09	11.72	4.823	2.04	Significant

Captions are set in 9-point type. If they are short, they are centered between the margins. Longer captions, covering more than one line, are justified. Captions that do not constitute a full sentence, do not have a period.

Text fragments of fewer than four lines should not appear at the tops or bottoms of pages, following a table or figure. In such cases, it is better to set the figures right at the top or right at the bottom of the page. A figure should never be placed in the middle of a paragraph.

If screenshots are necessary, please make sure that the essential content is clear to the reader.

2.4 Formulas

Displayed equations or formulas are centered and set on a separate line (with an extra line or halfline space above and below). Displayed expressions should be numbered for reference. The numbers should be consecutive within the contribution, with numbers enclosed in parentheses and set on the right margin. Please do not include section counters in the numbering.

$$a+b=c(1)$$

Equations should be punctuated in the same way as ordinary text but with a small space before the end punctuation mark.

2.5 Footnotes

The superscript numeral used to refer to a footnote appears in the text either directly after the word to be discussed or - in relation to a phrase or a sentence - following the punctuation mark (comma, semicolon, or period).¹

For remarks pertaining to the title or the authors' names, in the header of a paper, symbols should be used instead of a number. Please note that no footnotes may be included in the abstract. Font size for footnotes should be 9 point.

2.6 Plagiarism

If an author has copied from another author or has used parts of another author's work, without his or her permission and a reference, then the paper on SpringerLink will be given a "retracted" stamp, and an erratum explaining the reasons for the retraction will be included. In addition, the volume editors and the author's academic supervisors will be informed. The manuscripts with 10% plagiarism or lower will be accepted for the publication.

2.7 Citations and Bibliography: The Reference section should follow an APA, 7th Edition style, as follows: left justified, with hanging indent at ½ inch, all lines of referencing, with no spacing between references (the one exception to APA formatting).

The citation style in the body of the paper is (Alan, 1981) coming at the final point of the paraphrased citation, or (Davis, et.al., 1999, p.116) coming after a quote.

¹ The footnote numeral is set flush left and the text follows with the usual word spacing.

Citations in the text should contain only authors' names and year of publication (Author, Year) [e.g. (Buhalis, 2005), (Morrison and Lesiker, 2008) or (Kotler et al., 2007) when three or more authors].

References

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