

POSTAL ADDRESS: PERMANENT / CORRESPONDENCE

POST CODE: _____	PHONE: _____
EMAIL ADDRESS: _____	

ACADEMIC RECORD

Class	Year of Passing	% Marks/Grading	Board of Examination	Name of the Institution
Grade 10 th / 'O' Level				
Grade 12 th / 'A' Level				
Bachelor Degree(UG)				
Other				

HOSTEL ACCOMMODATION REQUIRED: YES NO

If yes, please fill separate Hostel Application form.

HOW TO APPLY

STEP1. Applicants are required to submit the complete, filled Application Form along with all the documents mentioned in checklist. The filled application form is to be sent to international office via email at **iso@gnauniversity.edu.in**

NOTE: If the content in the marks sheet/transcript is not In English, a certificate English translated version must also be submitted in addition to the native language certificate.

STEP 2. After ascertaining the eligibility, the institute will issue Provisional Offer Letter.

NOTE: If you do not receive any reply within 48hrs contact **iso@gnauniversity.edu.in**

STEP 3. After receiving the Provisional Offer Letter, wire transfer the registration fees of USD 500 using the Bank details (as stated in the offer letter)

STEP 4. Immediately after affecting the wire transfer send the scanned proof of the bank transfer to **iso@gnauniversity.edu.in** by email.

STEP 5. After the receipt of registration fee and fulfilment of all the conditions of Offer Letter the institute will issue the Acceptance Letter.

STEP 6. Apply for student visa at the nearest Indian High Commission on the basis of Acceptance Letter from the institute.

NOTE: If the conditions mentioned in the offer Letter are not met before the last date of admission, the admission will not be confirmed unless otherwise decided by the institute.

NOTE: It generally takes 3-8 weeks to get the Indian Visa. Thus it is advisable to apply for the visa accordingly and consult the Indian High Commission/Embassy, in the concerned country.

DOCUMENT CHECK LIST

The following documents are to be submitted along with Application Form:

- Address Proof
- Pass certificate of the qualifying examination
- Grade/mark sheet of the qualifying examination
- Notarized translated versions of all documents, if they are not in English
- Passport copy (if available)
- Equivalence and eligibility certificate issued by Association of Indian University (AIU) wherever applicable (if available or required)
- Migration Certificate (if applicable)

DECLARATION BY THE APPLICANT AND HIS / HER PARENT / GUARDIAN

1. I declare that I have carefully read the instructions and state that the entries made by me in this form are correct to the best of my knowledge and nothing has been concealed. I understand that my admission is liable to be cancelled if any of the statements made by me above is found incorrect.
2. I undertake to observe proper standards of academic conduct.
3. I shall abide by the prescribed courses of reading and the modes of examinations, which may prevail from time to time, even though these may be at variance with those of the previous years.
4. I shall abide by the rules and regulations of GNA University.
5. I shall faithfully carry out the instructions issued by the University from time to time.
6. I hold myself for due and prompt payment of fees and all other dues.
7. I understand that I cannot concurrently be enrolled for more than one full-time program of study.
8. I am fully aware that ragging is strictly prohibited / punishable under Law in the University. If I am found guilty of indulging in or abetting ragging, I shall be liable for punishment and expulsion from the Hostel / University.

Date:

(Applicant's Signature)

ANNEXURE I

DECLARATION BY THE PARENT / GUARDIAN

I certify that my son / daughter / ward is filling this application with my permission. I hold myself responsible for his / her good conduct and behaviour as a student of the University and for payment all his / her fees and dues during his / her tenure of program chosen to study in the University.

Dated:

Parents' / Guardian's Signature

Place :

Name: